



# Shaare Tefila Congregation

16620 Georgia Avenue | Olney, MD 20832 | 301-593-3410

## High Holiday Info + Order Forms – 2025~5786

**Description:** Welcome to the Shaare Tefila High Holiday Info & Order Form for 2025. This form includes multiple sections, each designed to serve a unique purpose. Your submission will help ST update its database, understand your High Holiday preferences and document any accompanying billings. Please feel free to direct any questions to ST's Executive Director, Jerry Kiewe, at [JKiewe@ShaareTefila.org](mailto:JKiewe@ShaareTefila.org) or 301-593-3410 ext. 101 or directly via cell: 410-294-3205.

### Part I: High Holiday Offerings & Scheduling Information

- **On both *Rosh Hashanah* and *Yom Kippur***, Shaare Tefila conducts Conservative-style services in its Main Sanctuary, led by Rabbi Jonah Layman and Cantor Adina Ackerman.
- Plentiful seating is available and seating is OPEN; there are no assigned seats, but arrangements CAN be made for any special needs upon request!
- Shaare Tefila utilizes the *Lev Shalem Machzor* and provides these for attendees, along with Torah books.
- Shaare Tefila has a 100-space parking lot, and there is additional parking available on the nearby access road on Georgia Avenue. If anyone has need of reserved parking, that can be provided upon request.
- The basic schedule for 2025 is below:

#### Rosh Hashanah

**Monday, Sept. 22 - Evening Service** - 6:00 PM – In-person or via Livestream

**Tuesday, Sept. 23 - Holiday service** - 9:00 AM - In-person or via Livestream

**Babysitting Service for children ages 2-4 years** – 10:00 AM - 12:30 PM

**Family Service** in the Chapel – 10:00 - 11:00 AM - In-person

**Childrens' programming for K thru 4<sup>th</sup> Grade** in classrooms – 11:00 AM - 12:30 PM - In-person

**Tuesday, Sept. 23 - 6:00 PM** - In-person or via Livestream

**Wednesday, Sept. 24 - Holiday service** - 9:00 AM - In-person or via Livestream

**Babysitting Service for children ages 2-4 years** – 10:00 AM - 12:30 PM

**Family Service** in the Chapel – 10:00 - 11:00 AM - In-person

**Childrens' programming** in classrooms – 11:00 AM - 12:30 PM - In-person

**Wednesday, Sept. 24 - Evening Service & Havdalah** - 7:45 PM – Via Zoom

#### Tashlikh

**Sunday, Sept. 28** - 10:00 AM – 12:00 Noon

**At Lake Needwood: 15700 Needwood Lake Cir, Rockville, MD 20855**

Join Rabbi Layman for a reflection activity, followed by *tashlikh*, a symbolic discarding of the sins we have committed and a renewal of our commitment to atonement. Light refreshments will then be served. In lieu of regular Chavaya classes, students will meet in groups for special outdoor activities.

#### Yom Kippur

**Wednesday, Oct. 1 - Kol Nidrei** - 6:30 PM - In-person or via Livestream

**Thursday, Oct. 2 - Holiday service, including Torah reading and Yizkor**

9:00 AM - In-person or via Livestream

**Babysitting Service for children ages 2-4 years** – 10:00 AM - 12:30 PM

**Family Service** in the Chapel – 10:00 - 11:00 AM - In-person

**Childrens' programming** in classrooms – 11:00 AM - 12:30 PM - In-person

**Study session** - 4:00 PM - In-person or via Livestream

**Thursday, Oct. 2 - Mincha & Neilah** - 5:00 PM - In-person or via Livestream

**Final Shofar blowing** - 7:45 PM

(Please enter this Family Name in the space provided at the bottom of each page in case pages are separated.)

### Part II: High Holiday Seat Pricing

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**FAMILY NAME:** \_\_\_\_\_

(in case pages get separated)



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## MEMBERS of Shaare Tefila:

For most members, High Holiday seating **for all who reside in the household is included in membership**. This includes college students who still maintain their parents' residence as their permanent place of residence.

The exception to this is those families who have chosen the "Opt Out" dues category and are thus asked to pay Non-Member fees, per the below.

## Reciprocity for Members of Shaare Tefila who will be attending OTHER synagogues:

If you are a Member of Shaare Tefila, are planning to be elsewhere during the High Holidays, and wish to attend HH services at another synagogue, you may request that we send a request for "reciprocity" to that synagogue. Please contact our Executive Director and provide all needed information; i.e. – which holidays, which synagogue – name and location, and if you plan to join other family members there.

## Reciprocity for Visting Members of OTHER synagogues:

If you are members in good standing of another synagogue that is more than 50 miles away, and if High Holiday seats are included in your membership dues (typically, they are), Shaare Tefila will extend the courtesy of "reciprocity" – with a letter of verification from the synagogue that you belong to, we will provide you with High Holidays seats here.

## Fees for NON-MEMBERS (and "opt out" members of ST):

High Holiday seats will be provided by Shaare Tefila; we respectfully request contributions per the below:

- For 'Rosh HaShanah' – includes all services for both days      \$160/person
  - For children in Kindergarten thru 4<sup>th</sup> Grades      \$50/child
- For 'Yom Kippur' – includes all YK services      \$160/person
  - For children in Kindergarten thru 4<sup>th</sup> Grades      \$50/child

### Note:

Shaare Tefila offers **youth services and activities for children in Kindergarten thru 4<sup>th</sup> Grade**. This programming is tailored to accommodate the needs of these age groups: Children in grades 5-12 will be seated in the main service, and are invited to participate in the Family Service.

**Babysitting can potentially be provided if sufficient advance notice is provided.**

## For Prospective Members:

Please be aware that, if you are not YET a member of Shaare Tefila but choose to join within 6 weeks after Rosh Hashana, we will apply 100% of any amounts paid for High Holiday seats to your 1<sup>st</sup> year dues & fees.

### IMPORTANT:

If anyone feels that Shaare Tefila's standard fees are beyond their means, they are strongly encouraged to contact ST's Executive Director, Jerry Kiewe, at [JKiewe@ShaareTefila.org](mailto:JKiewe@ShaareTefila.org) or via cell: 410-294-3205 to engage in a confidential discussion.



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## Part III: High Holiday Seating – High Holiday Seating Requests

Family Name(s) of family placing this seating request: \_\_\_\_\_

### OVERVIEW:

- For *Rosh Hashanah*: I/We would like \_\_\_\_\_ Adult seats in the Sanctuary and/or \_\_\_\_\_ Youth services
- For *Yom Kippur*: I/We would like \_\_\_\_\_ Adult seats in the Sanctuary and/or \_\_\_\_\_ Youth services
- Other: \_\_\_\_\_

Congregation Affiliation: CHECK ONE ☐ Shaare Tefila ☐ None ☐ Other: \_\_\_\_\_

FAMILY ADDRESS: \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ HOME PHONE \_\_\_\_\_

**Adult/Member 1:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Adult/Member 2:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Others that you wish to obtain High Holiday seats for: (If additional names, add a separate page)**

**Other Attendee 1:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Date of Birth \_\_\_\_\_ Relationship to Adult Member(s): \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_ If child: School Grade: \_\_\_\_\_ School: \_\_\_\_\_

**Other Attendee 2:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Date of Birth \_\_\_\_\_ Relationship to Adult/Member: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_ If child: School Grade: \_\_\_\_\_ School: \_\_\_\_\_

**Other Attendee 3:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Date of Birth \_\_\_\_\_ Relationship to Adult/Member: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_ If child: School Grade: \_\_\_\_\_ School: \_\_\_\_\_

**Other Attendee 4:** Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Date of Birth \_\_\_\_\_ Relationship to Adult/Member: \_\_\_\_\_  
 E-Mail Address: \_\_\_\_\_ If child: School Grade: \_\_\_\_\_ School: \_\_\_\_\_



### SPECIAL NEEDS:

\_\_\_\_\_ I/We will need accessible parking for the High Holidays. (A space can be reserved.)

**Please indicate below ANYOTHER special needs:**

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### Security Provisions

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**FAMILY NAME:** \_\_\_\_\_  
 (in case pages get separated)



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**\*\*Please be aware that Shaare Tefila does not issue “tickets.” We DO have security on hand and our “greeters” will have a listing of all who are expected to attend. Attendees may be asked to verify their identity and provide other information to ensure that all attendees will remain safe and secure.**



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## ➤ Holiday Greetings

A list of names of those who have requested to be included in the Holiday Greetings will be published in the October issue of the Shofar. **These must be received by Friday, Sept 26.** A \$10 contribution is requested; your account will be billed.

☐ **Yes, I/We would like to contribute and have our name(s) listed among those offering Holiday Greetings.**

Please indicate below how you would like the name(s) of those offering greetings to appear:

Greetings Offered By: \_\_\_\_\_

## ➤ Annual Book of Remembrance

Each year, Shaare Tefila produces a Book of Remembrance that provides an opportunity for individuals to honor beloved relatives, friends and other members of the congregation who are no longer with us. It will be posted on our website and copies are distributed each year on the holidays when Shaare Tefila conducts a *Yizkor* service; *Yom Kippur*, the final day of *Sukkot* (*Shemini Atzeret*), the 8<sup>th</sup> Day of *Pesach*, and the 2<sup>nd</sup> day of *Shavuot*.

Shaare Tefila's Book of Remembrance includes a section listing the names of those wishing to acknowledge "the victims of Terrorism in Israel and Throughout the World and the Victims of the Holocaust."

☐ **Yes, I/We would like to contribute and have our name(s) listed as a supporter of the above.**

A contribution of \$10 is requested and your account will be billed accordingly.

## Listing of Names

We would like the following names to appear in the Book of Remembrance this year. (Note: The names of those whose memories have been perpetuated by their loved ones with a memorial plaque in our sanctuary are automatically included in the book. If you would like to order a permanent memorial plaque, please go to our website: [www.ShaareTefilah.org](http://www.ShaareTefilah.org), or contact the office for an order form.)

**All names must be received by Friday, Sept 26** to ensure inclusion in this year's Memorial Book. A contribution of \$10 is requested for each name submitted for inclusion.

☐ Please reprint the same names as were in last year's Book of Remembrance. (Your account will be charged accordingly. If you need to see the existing listing, that is available on our website under "Worship" ... "High Holidays"

☐ Please reprint the same names as were in last year's Book of Remembrance, with the following changes:

☐ REMOVE the following names: \_\_\_\_\_

☐ ADD the additional names I have listed below:

☐ I wish to begin including names; please include the names below:

Name(s) of Departed (*Please print legibly*)      Being Remembered By: \_\_\_\_\_

1. \_\_\_\_\_

10. \_\_\_\_\_

2. \_\_\_\_\_

11. \_\_\_\_\_

3. \_\_\_\_\_

12. \_\_\_\_\_

4. \_\_\_\_\_

13. \_\_\_\_\_

5. \_\_\_\_\_

14. \_\_\_\_\_

6. \_\_\_\_\_

15. \_\_\_\_\_

7. \_\_\_\_\_

16. \_\_\_\_\_

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8. \_\_\_\_\_ 17. \_\_\_\_\_

9. \_\_\_\_\_ 18. \_\_\_\_\_

## > ANNUAL KOL NIDREI APPEAL:

Shaare Tefila conducts an annual "Kol Nidrei Appeal" and relies upon contributions to help carry out its programs and activities. We encourage participation by all at whatever level you are capable of. Suggested amounts are below:

\_\_\_ **Yes, I/We would like to contribute to the Annual Kol Nidrei Appeal at the level indicated below.**

(Your account will be billed accordingly.)

\_\_\_ \$25 \_\_\_ \$36 \_\_\_ \$50 \_\_\_ \$100 \_\_\_ \$180 \_\_\_ \$250 \_\_\_ \$500 \_\_\_ \$1,000 \_\_\_ Other: \_\_\_\_\_

Note: Pledge cards are also placed out on *Yom Kippur*; if a pledge is made beforehand, no card will be generated.

## > ORDER A LULAV & ETROG for SUKKOT

*Sukkot* follows on the footsteps of *Yom Kippur* so now is an opportune time for you to order a *lulav* and *etrog*, which are important and lovely symbols of *Sukkot*. We encourage every family to purchase a set to use at home and in the synagogue for the *Hoshanot* procession. You can order your *lulav* and *etrog* through Shaare Tefila; **All orders must be received by Friday, Sept 19**

**I/We would like to order the following *lulav* and *etrog* sets:**

\_\_\_ "Standard" adult set(s) @ \$50 \_\_\_ "Premium" set(s) @ \$58 each Your account will be billed accordingly.

## > AUXILIARY GROUPS: MEN'S CLUB; SISTERHOOD

Shaare Tefila maintains two groups that operate under the umbrellas of the national Conservative bodies, the Federation of Jewish Men's Clubs, and the Women's League for Conservative Judaism. In conjunction with the synagogue, each plans and carries out activities of particular interest.

\_\_\_ **I would like to hereby join the Shaare Tefila Men's Club for 2025-26.**

Annual dues are \$40 and your account will be billed accordingly.

\_\_\_ **I would like to hereby join the Shaare Tefila Sisterhood for 2025-26** – in the category indicated below.

\_\_\_ Regular Membership = \$55

\_\_\_ Senior Membership (ages 70+) = \$40

\_\_\_ Patron Membership = \$70

\_\_\_ Senior Patron Membership (ages 70+) = \$60

\_\_\_ Daughter/Granddaughter (Under 18 yrs.) Membership = \$18

Your account will be billed accordingly.

## > SUPPORT FOR CONSERVATIVE MOVEMENT

The following organizations support the advancement of Conservative Judaism throughout the world and your contributions would be greatly appreciated. Your account will be billed accordingly

***FRIENDS OF JTS – The Jewish Theological Seminary***

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The Jewish Theological Seminary is a center of training for future rabbis, cantors, educators and lay leaders. Due to the generosity of synagogues and individual supporters, the Seminary is able to provide scholarships to its students, thereby ensuring that Conservative Judaism will continue to thrive. **I/We wish to contribute: \$ \_\_\_\_\_**

## MERCAZ

MERCAZ is the Zionist membership organization of the Conservative movement, the voice of Conservative Jewry in the World Zionist Organization, the Jewish Agency for Israel, the American Zionist Movement and the Jewish National Fund. It serves to support religious pluralism in Israel and strengthen connections between Israel and the Diaspora. **I/**

**We wish to contribute: \_\_\_\_\_\$36 \_\_\_\_\_\$54 \_\_\_\_\_Other: \$ \_\_\_\_\_**

## ➤ PAYMENT WORKSHEET

This worksheet is designed to be helpful for both you and for Shaare Tefila; it provides a SUMMARY of the various voluntary charges that you will incur as a result of the choices made in this packet.

Note that it does NOT include annual membership dues and fees. If you are a member, those amounts have already been billed to your account. If you wish to add them here, there is space provided for that – see below..

Description	Found on page ____ of this packet...	Potential fees	Notes	Amount to be paid/ billed to account:
High Holiday Seats – Free for Members; pricing for guests, non-members, and “opt out” members	Prices on p. 2; orders on p. 3	Free for Members; Pricing for Others; \$160/person for RH; \$160/person for YK; \$50/child K thru 4th		\$ _____
Holiday Greetings	p. 4	\$10.00		\$ _____
Book of Remembrance: “Victims of terrorism/The Holocaust”	p. 4	\$10.00		\$ _____
Book of Remembrance: listing of names of loved ones	p. 4	\$10.00 per name		\$ _____
Annual <i>Kol Nidrei</i> Appeal	p. 5	Voluntary amount		\$ _____
Order a <i>Lulav</i> or <i>Eitrog</i> set	p. 5	\$50 for “standard” set \$58 for “premium” set		\$ _____
Men’s Club Annual Dues	p. 5	\$40.00		\$ _____
Sisterhood Annual Dues	p. 5	Amount varies by category of membership		\$ _____
Contribution to “Friends of JTS”	p. 5	Voluntary amount		\$ _____
Contribution to MERCAZ	p. 5	Voluntary amount		\$ _____



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Optional Indication/payment of any dues & fees (already billed) still outstanding	Consult your ShulCloud billing	Amount varies by category of membership Consult your ShulCloud billing		\$ _____
Other Contribution?				\$ _____
Other Contribution?				\$ _____
			<b>TOTAL:</b>	\$ _____

Please return this for to Shaare Tefila Congregation:

- Mail to: Shaare Tefila Congregation, 16620 Georgia Avenue, Olney, MD 20832
- Scan and Email to; JKiewe@ShaareTefila.org

All amounts indicated will be billed; if you include payment, make any checks out to "Shaare Tefila"  
Payments can be made via credit card, but fees will be incurred using this method.

Any questions or concerns, contact: Jerry Kiewe, [JKiewe@ShaareTefila.org](mailto:JKiewe@ShaareTefila.org); cell: 410-294-3205